

**St. Emile Parish Council (PPC) Meeting  
Nov. 22<sup>nd</sup>, 2017**

<p><b>PRESENT:</b> Fr. Gerry Sembrano, Wilmar Chopyk, Bonnie Cornwell, Adaeze Nwabuko, Godwin Nwabuko, Zorina Marzon Chang, Meycee Kalaw, Gisele Evecsyn, Gilbert Dupuis, Fred Fillion, Donna O’Toole, Bonnie Jarf, Christy Nnadi, Natalia Bilynskyy, Stepan Bilynskyy, Paulette Dupuis</p>	<p style="text-align: center;"><b>ACTION</b></p>
<p>1. <b>CALL TO ORDER/WELCOME</b> Call to order/Welcome: To Bonnie Jarf and Couples for Christ presenters</p>	
<p>2. <b>Adoption of Agenda:</b> Called attention to the list of activities for December at St. Emile</p>	
<p>3. <b>Adoption of October 12, 2017 minutes as <u>corrected</u>.</b></p>	
<p>4. <b>Presentation: Couples for Christ by Romy Deluna, Area coordinator</b></p> <ul style="list-style-type: none"> <li>• Request to have Power Point presentation emailed to PPC members (Wilmar Chopyk)</li> <li>• Request to have Couples for Christ pamphlets or promo handout sent to Paulette</li> <li>• Paulette, Wilmar, &amp; Father will have conversation as to next steps for promotion of Couples for Christ in our parish</li> </ul>	
<p>5. <b>Pastor’s Report:</b></p> <ul style="list-style-type: none"> <li>• Advent Retreat “Kingdom Stories”, 3 evenings (Dec. 10, 11, &amp; 12)</li> <li>• Confessions for Advent on Dec. 14, @ 7 p.m.</li> <li>• There will be a Mass of the Anointing of the Sick every 1<sup>st</sup> Saturday @ 9:30 in the chapel</li> </ul>	

**6. Chairperson's report:**

- Presented with Vic at Liturgical Orientation in October
- Presented new PPC members list
- Met with vice-chair, Wilmar, for PPC planning
- Contact with various Ministry chairpersons
- Attended Diocesan Pastoral Council (DPC) mtg. on Nov. 18<sup>th</sup> (Fred Fillion represented our Council)

**7. Business Arising from October 12<sup>th</sup> PPC mtg.:**

- "Standing on Holy Ground": Deacon Stepan reported that he has met with Archbishop Gagnon of Winnipeg Diocese & our Archbishop LeGatt. He has been asked to have this presentation open to both Dioceses. Hope to have it started after the new year as some policies are being adjusted
- Pot Luck Christmas Lunch:
- Held after 11a.m. Mass
- Donna & Adaeze assisting as co-chairs
- Donna looking after attendance list & bulletin announcements
- Will also have a sign up table to invite parishioners at 3 masses on Dec. 3, 19, & 16
- Hospitality ministry providing coffee, tea, for Pot Luck lunch
- Hall set up: Gilbert & helpers

**8. Ministry Reports:**

Pro-Life: (Bonnie):

- Has been selling Christmas Cakes & Cards at masses.
- No response to invitation in bulletin to join Pro-Life ministry

Hospitality: (Christy)

- Hospitality volunteers continue to put on Coffee & Fellowship events on the last Sunday of the month following the 9 a.m. Mass
- The Hospitality ministry will be providing coffee & tea during the Advent evening on Dec. 1<sup>st</sup>, and during the retreat.
- The hospitality ministry received a \$20 donation from a parishioner . It has been suggested that the money be handed over to Rollande for purchases for

the Pot Luck.

**Faith & Spiritual Growth (Bonnie C.):**

- Advent scriptures study will be offered on Wednesdays beginning on Nov. 29<sup>th</sup>. Location TBA.
- The Parish Retreat/Mission being held on Dec. 10 to 12 has been initiated by Fr. Gerry. We appreciate the thought & prayer put into this. This ministry will be on hand to support it in every way.
- A new parishioner has approached Father & myself about starting a Men's Faith Sharing Group at St. Emile. We welcome him into our ministry & look forward to his report on how this is going. He will be ready by January to invite the men of the parish to join a core group for presentations on the Catholic faith. He will also be invited to present at our PPC meeting.
- We continue to meet for prayer & hope to establish a prayer group in the new year.
- In reading the Parish Guidelines, I am reminded of our call to bring healing. Hopefully in the coming year, we find a way to use our gifts of prayer to minister to the needs of parishioners.
  
- Donna O'Toole reports that the plans & preparations for the Advent evening, on Dec. 1<sup>st</sup> are all in order.

**Finance Committee (Rose Marie):**

- Finance committee has approved funds for upgrading the kitchen.
- Must submit 2 estimates and plan to pay for it to the Diocese
- Have approved the purchase of new chairs for the Parish Hall.
- Have approved the purchase of new tables for the Parish Hall in the new year.
- Have completed the renovation for the new office. All costs were covered by existing funds.
- Father Gerry, Gilbert, & Chair of Finance, are working with the Diocese & school for the school's future development plans. In preliminary stages only/

Reminder: If any of the ministries need to apply for funds, the protocol is to put it in writing and submit to Rose Marie.

**Maintenance committee:**

- Exciting time for our team!
- New office 90% completed. Small finishing touches yet to be done
- New furniture has arrived
- AED Kit will get a new cabinet. Session for training will be in the new year. Announcement will be placed in bulletin
- Plans for a new kitchen taking place, led by a group of volunteers
- Initial plans, letter to be sent to Diocese
- We are most thankful for the many volunteers & the new one stepping forward.
- Teams are being formed & trained for the Parish Center. Volunteers continue to be recruited, organized, & active cleaning our facilities and assuring a safe & clean environment for prayer & fraternity.

#### Ad Hoc Refugee Committee: (Fred)

- As project has been successfully completed, this Ad Hoc committee is now dissolved.
- Remaining funds to be returned to our partners in La Broquerie.
- Requested to extend an invitation to the Dec. 17<sup>th</sup> Christmas Pot Luck to our Refugee family.
- Everyone agreed. Fred will invite the family.

#### Knights of Columbus Liaison (Gilbert):

- St. Emile Council received the Star Award, highest award for a council.
- Continue our involvement with Building the Domestic church, Community Projects, Habitat for Humanity), Youth Programs, Family Programs...
- Continue to meet membership quota
- Won prize in last year's Santa Claus Parade
- Santa Claus Parade theme this year: "Keep Christ in Christmas". Children present on float...Christmas choir

#### Youth Ministry (Gisele):

- Sylvester created a poster to help grow the membership
- Hope to do a drive in the new year to attract youth
- No sign ups as yet.

#### Music Ministry (Meycee):

- Music Ministry working on schedule for Christmas and New Year masses.
- New choir location – Choir loft (Pending support from Technical Specialists)
- Music Ministry materials: Will continue to use Breaking Bread Books for Liturgical Year 2017-2018. We were unable to cancel our subscription on time.
- For Liturgical Year 2018-onwards, we will avail copyright licenses to save money.
- Organ disposal c/o Al O'Toole
- Projector: New persons operating the projector will work closely with Music Ministry
- Materials in Office: Currently looking for a volunteer (if not from Music Ministry, will recruit from congregation)
- Looking where to archive or donate to other parishes..
- Christmas Party : Music Ministry is interested in putting together a medley or one/two songs during the lunch
- Ongoing recruitment for new members.
- Thankful for the support from King's Chorus.

#### Liturgical Ministry (Zorina):

- Oct. 25: Orientation for Liturgical ministers & hosts.
- New Orientation Guide distributed to ministers following orientation
- Hoping to receive Lectors' Workbook
- New co-chair for Liturgical Ministry is Godwin.

#### CWL Liaison Report: (Natalia)

- Last CWL meeting for 2017 on Dec. 7<sup>th</sup> @ Smitty's @ 5:30 pm
- Cookie Swap is moving ahead—20 signed up to participate

- CWL will be selling angels beginning Nov. 25/26
- No meeting in January
- Hoping to launch a “Sock It To Me” sock drive in February, 2018. Sock given for the homeless—Siloam Mission

**9. New Business:**

**PPC Guidelines:**

- Draft Guidelines had been distributed. Members were asked to review for this meeting to determine course of action.
- This document is based on example given by the Diocese.
- Is a living document that can be changed (is not By-laws or Constitution which require amendments to be voted on)
- It helps shape our council and helps to make decisions
- This draft needs to be approved so that it can be moved forward.
- Under “PASTOR”: item not complete.... To be added
- Ad Hoc committee to be created to wordsmith the document: Father G., Wilmar, Paulette, Stepan, Fred, Rita
- Document to be finalized on time for the AGM in March

**10. Closing prayer: Deacon Stepan**

No PPC meeting in December.

January mtg. TBA

Thanks to Natalia for taking the minutes during the meeting.

6.	
<b>7. NEW BUSINESS</b>	
<b>8. MINISTRIES REPORTS</b>  . <p><u>Knights of Columbus – Gilbert</u>  Annual Installation of Officers for parishes held at St. Emile. Membership blitz held and there are some new members.</p> <p><u>Maintenance – Gilbert</u>  There are approximately 15 maintenance volunteers.  Four teams of vacuumers.  Contractors list (on office bulletin board) has been updated.  Re shingling being done.  Water tanks replaced and breakers for the dryer.  Need short notice help with special events for vacuuming. Custodian needed.</p>	<b>Vic to take the idea of hiring a custodian to the Finance Committee.</b>
<b>8. CLOSING PRAYER</b>	
Fr. Carl led the Council in a closing prayer	
<b>NEXT MEETING</b>	
<b>December 6, 2016</b>	